

Regular Board Meeting

Date: May 10, 2024 Time: 4:00 pm

1. MEETING OPENING

1.1. Call to Order

1.1.1. The meeting was called to order at 4:01 pm by Kathy King.

1.2. Roll Call of Members

Quorum: Yes

1.2.1. Board Members present in person: Kathy King, Shasta Guthrie, Jacque Burruss (via Zoom), Kevin Jones, Keith Francen (via Zoom).

1.3. Pledge of Allegiance

1.4. Comments from the Public

1.4.1. No comments were made from the public.

2. CONSENT AGENDA

2.1. Approval of March 2024 financials

2.2. Approval of April 26, 2024, Regular Meeting Minutes

2.3. Approval of May 2, 2024, Special Meeting Minutes

2.4. Approval of May 6, 2024, Special Meeting Minutes

Guthrie moved to accept the consent agenda items as presented. Jones seconded. King, Guthrie, Burruss (via Zoom), Jones, and Francen (via Zoom) voted "Aye". Motion carried.

3. ADMINISTRATION/STAFF REPORTS

3.1. Chair's Report

3.1.1. King is continuing to work on preparations for the financial audit.

3.1.2. MDWID was recently contacted by the Arizona Special Districts Alliance and invited members to participate in their Spring Summit in Flagstaff on Wednesday, May 22. Guthrie is already signed up to attend.

3.2. Field & Facilities Administrator's Report

3.2.1. Grapevine bids are currently on track as Mike Rice and a member from the ASDA will help process the bids and report back to the board for a final decision.

3.2.2. The cell tower fencing project is complete.

3.2.3. Meter reading upgrades are still underway.

3.2.4. Lucas well was recently serviced.

3.2.5. ADEQ recently performed its periodic test of the Chimney Wells.

3.3. Business Administrator's Report

Approved by the Board on June 27, 2024 Signed by K. King

3.3.1. The business administrator is continuing to evaluate current processes and procedures. Alkire does recommend 3 potential software upgrades for the board to consider later.

3.3.2. The district website has been updated to be more accessible and to include the desired EyeOnWater announcement and instructions.

4. NEW BUSINESS ACTION AND DISCUSSION ITEMS

4.1. Discussion and possible action on building and facility maintenance

4.1.1. Shuttle Repair has been contracted to perform building and facility repairs and ongoing maintenance.

5. OLD BUSINESS ACTION AND DISCUSSION ITEMS

5.1. Discussion on FY 24/25 budget

5.1.1. Discussion was raised concerning the MDWID's insurance as it pertained to the building repairs and the annual budget. The District's insurance is nearing its renewal date and Guthrie is reviewing the policy and comparing quotes before the policy renewal.

6. ADJOURNMENT

6.1. Guthrie moved to adjourn the meeting at 4:18 pm. Jones seconded the motion. Guthrie moved to accept the consent agenda items as presented. Jones seconded. King, Guthrie, Burruss (via Zoom), and Jones voted "Aye". Francen (via Zoom) was a non-vote. Motion carried.

Approved by the Board on

June 27, 2024

Signed by

K. King